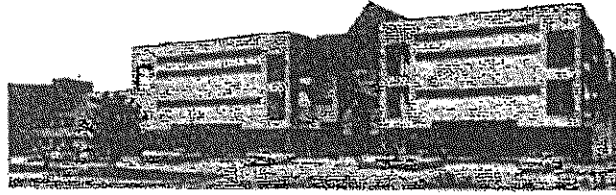




OFFICE OF THE SHERIFF



515 W. Moreland Blvd.  
Box 1488  
Waukesha, WI 53187

Waukesha County Jail  
Box 0217  
Waukesha, WI 53187

Waukesha County Huber  
1400 Northview Road  
Waukesha, WI 53188

**ERIC SEVERSON, Sheriff**

May 15, 2017

[REDACTED]  
U.S. Immigration and Customs Enforcement  
310 E. Knapp Street  
Milwaukee, WI 53202-2512

Dear [REDACTED]

I am requesting to participate in the Delegation of Authority Program pursuant to Section 287(g) of the Immigration and Naturalization Act. Given our current relationship with ICE, the partnership will enable us to better serve and meet the needs of the residents of Waukesha County, Wisconsin.

The Waukesha County Sheriff's Office is willing, prepared and committed to assist in your department's effort to investigate, apprehend and detain aliens pursuant to the statutes. This will also serve to reinforce the efforts of law enforcement colleagues in Southeastern Wisconsin.

I am committed to having up to four officers train in support of a jail model agreement. I am fully aware of and prepared to sign the appropriate memorandum of agreement in compliance with ICE policy.

I look forward to your positive review of my request for participation in the 287(g) program. My office and staff will make this program a priority in our jail and welcome additional ICE partnerships. If you have questions or would like to discuss this matter further, please feel free to contact me at your convenience. My phone number is 262-548-7126 and my email is ESeverson@WaukeshaCounty.gov. Thank you for your consideration of this request.

Sincerely,

Eric Severson  
Sheriff, Waukesha County

*An Accredited Law Enforcement Agency*

Administration: 262-548-7126 Records: 262-548-7156 Process: 262-548-7151 Jail: 262-548-7170 Huber: 262-548-7181 Fax: 262-548-7887



# U.S. Immigration and Customs Enforcement

## Enforcement and Removal Operations

### 287(g) Program

### Needs Assessment

Revised December 16, 2016



# Introduction

## Purpose & Background

State and local law enforcement agencies (LEAs) who wish to partner or are inquiring about partnership opportunities with U.S. Immigration and Customs Enforcement (ICE) under section 287(g) of the Immigration and Nationality Act (INA), as amended, are required to complete this Needs Assessment. The purpose of this assessment is to collect information about immigration enforcement challenges that affect your community. Answers are not binding, and this assessment does not construe any type of agreement or partnership with ICE. Once complete, ICE will evaluate your responses to determine if a partnership may be formed.

## Instructions

There are some questions that utilize drop-down boxes with choices. Therefore, this assessment should be completed electronically. The completing official will need comprehensive knowledge of the LEA's operations and statistics. Upon completion, please print and return this assessment to the local ICE Enforcement and Removal Operations (ERO) 287(g) Field Program Manager.

## Confidentiality

Responses will be used to evaluate a prospective partnership between the LEA and ICE under section 287(g) of the INA. All information will be deemed Law Enforcement Sensitive and will not be disclosed or transmitted to any unauthorized party. Furthermore, all information provided in this document is protected from public disclosure under Exemption 7 of the Freedom of Information Act, 5 U.S.C § 552(b)(7).

## Terms & Definitions

Please reference this section to ensure consistent understanding of the specific terms used throughout this document.

Term	Definition
287(g) Program	An ICE program that delegates to designated state and local law enforcement officers the authority to perform specified immigration enforcement functions under ICE supervision.
Alien	Any person not a citizen or national of the United States (INA § 101(a)(3))
Blind Booking	A process by which a booking system automatically, or "blindly," generates an IAQ (Immigration Alien Query) for transmission to the ICE Law Enforcement Support Center (LESC) through the LEA's booking program/NLETS interface if the subject being booked in states a foreign place of birth or citizenship.
Criminal Alien	An alien convicted of a crime
Foreign-Born	Any person who was not born in the United States.
NLETS	National Law Enforcement Telecommunications System
ORI	An LEA's Originating Agency Identification Number, assigned by the FBI. This number identifies the agency conducting records checks and entries through the National Crime Information Center (NCIC)



### Contact Information

To be completed by all agencies

#### Agency Information

1. Please enter your agency's contact information.

Name

Address

Address

City  State  Zip Code  Agency ORI

#### Agency Type

2. Please select the option below that best describes your agency.

- Law Enforcement Agency       Law Enforcement Agency operating a detention center       Law Enforcement Agency managing a state correctional facility

#### Point Of Contact Information

3. Please enter the POC's contact information. The POC is the agency's main representative for communications and negotiations with ICE.

First Name  Last Name

Title/Position

Desk Phone  Mobile Phone

Email

4. Please enter a secondary POC's information (if needed).

First Name  Last Name

Title/Position

Desk Phone  Mobile Phone

Email

### General Information

To be completed by all agencies

#### Request Information

Answer the following questions to explain the agency's request for support.

5. Why is your agency requesting 287(g) authority?

Waukesha County Sheriff's Department would like 287(g) authority because we want to cooperate with ICE to identify foreign born nationals in the country illegally who are committing crimes. This authority will allow us to more effectively exchange information regarding immigration status of foreign born nationals. It will also assist in our efforts to comply with ICE detainers by having staff authorized under 287(g) to detain people under the lawful authority of the Department of Homeland Security.



# U.S. Immigration and Customs Enforcement

6. Both Basic and Refresher Training occur at the ICE Academy in Charleston, SC. Although agencies are generally responsible for their own employees' travel expenses, ICE may, at its discretion, pay some training and travel-related expenses for officers attending these trainings. Please indicate your acceptance of these requirements.  Yes
7. What is the name of the political entity that has oversight of your agency, if applicable?  
*The political entity is the body who manages, administers, or directs the LEA and its operations (e.g., a Governor's Office, City Mayor, or a County Board of Supervisors).*

Waukesha County Sheriff

7a. Does your agency's request for participation in the 287(g) program require concurrence from the political entity?  Yes

7b. If yes, does the political entity concur with the request?  Yes

8. Preliminary Terms & Conditions for participation in the 287(g) program?  
 - Every 287(g) partnership is governed by a Memorandum of Agreement (MOA) between ICE and the participating LEA that sets forth the delegated authorities, the training requirements, the required ICE supervision, and the length of the agreement.  
 - Your agency's designated immigration officers (DIOs) will be supervised by ICE when performing delegated immigration enforcement functions.  
 - ICE retains sole discretion in determining how it will manage its detention resources and advance its mission.  
 - Upon completion of training, DIOs will interview aliens, determine alienage, and prepare and serve immigration paperwork.  
 - The agency must provide an office for the ICE supervisory officer.
- Does your agency agree to these terms and conditions?  Yes

9. Please provide any additional information.

[Redacted area]

### Relationship Information *Please describe the agency's operational relationship with ICE.*

10. Does your agency have an operational relationship with the ICE ERO office responsible for your jurisdiction?  Yes
11. Does your agency allow or assist ICE ERO in serving required paperwork to initiate immigration proceedings (e.g., charging documents)?  Yes
12. How many days per month does ICE ERO visit your facility to perform immigration duties?
13. Does ICE ERO have full access to subjects in your custody in order to perform immigration duties?  Yes
- 13a. If limited, please define the access allowed.
14. Does your agency accept immigration detainees?  Yes
- 14a. If yes, does your agency limit the conditions or type of immigration detainee accepted?
- 14b. Please define the limitations or types.
15. Is your agency a member of a task force of which ICE also participates?  No
- 15a. If yes, does ICE lead the task force?  Yes
- 15b. What is the task force type?



U.S. Immigration and Customs Enforcement

16. Does your agency have a detention Intergovernmental Service Agreement (IGSA) with ICE? No

17. Does your agency have a transportation IGSA with ICE? No

18. Please provide any additional information.

[Redacted area]

Intake Information

Please describe intake processes for new arrests or inmates.

19. How does your agency submit fingerprints? Electronically

19a. If both, provide the percentage breakdown. Ink Cards: % Electronically: 100 %

20. Does your agency submit fingerprints to your state identification bureau or an FBI-approved Channeler? Yes

21. How long after a subject enters a booking facility are their fingerprints submitted to the FBI? Within 24 hours

22. Does your agency identify all foreign-born nationals in custody? Yes

23. On average, how many foreign-born arrests or inmates does your agency intake per month? 11:25

24. Does your agency use blind booking to identify information about criminal alien inmates? No

25. Does your agency use NLETS to perform IAQ's? No

25a. If yes, approximately how many IAQ's does your agency generate per month through NLETS?

26. On average, how many immigration detainers does ICE place on aliens within your custody per month? 1.3

27. Please provide any additional information.

[Redacted area]

Criminal Offense Information

Please describe the top trending charges for which your agency encounters arrestees or inmates.

28. Please provide the top 5 arrest charges for foreign-born individuals:

- 1: Operating while intoxicated
2: Operating without a valid license
3: Bail jumping - misdemeanor
4: Operating after revocation
5: Resisting or obstructing an officer



Foreign-Born Gang Members

29. Has your agency experienced public safety issues relating to foreign-born gang members? No

30. If yes, what is the estimated number of foreign-born gang members within your jurisdiction?

31. Please provide any additional information.

[Redacted area for additional information]

Information Sharing & Technology

32. Does your agency exchange information (e.g., arrest, incarceration, probation & parole information) with an ICE ERO field office for the purposes of identifying removable and/or fugitive aliens? Yes

32a. If no, would your agency exchange information?

33. Does your agency allow ICE to access its proprietary information systems? No

33a. If no, would your agency allow access? Yes

34. Should ICE and the LEA sign a 287(g) MOA, ICE will evaluate the agency's information technology (IT) systems and infrastructure. The results of this evaluation will determine if new IT systems and/or infrastructure will be required at the LEA facility.

- Equipment (computers, monitors) used to access ICE systems and databases must be located in a secure area.
- The equipment requires dedicated electrical power that is exclusively used to access the ICE systems and databases.
- If required, the requesting LEA will be responsible for installing any additional cabling.

34a. Does your agency understand these terms and conditions? Yes

Disclaimer

This assessment does not bind ICE or the requesting LEA. It does not guarantee a partnership between the two parties or ensure that services will be provided. Answers are provided in good faith by the LEA in order for ICE to collect information to assess the possibility of forming a partnership under section 287(g) of the INA.

Signature of Authorized Representative

Date